

**BOARD OF SUPERVISORS**

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**MONTHLY STATISTICAL REPORT**

**October 2014**



## Progress Report — September 2014

### Priorities

**Fiscal Responsibility**

**Education**

**Public Safety**

**Infrastructure**

**Economic Development**

**Service Excellence**



Chichester Park opened with a grand ceremony on September 13. The park features five diamond fields, four of which are baseball and softball fields. Hundreds of parents and players came out to see members of the Board of Supervisors, the Chichester family and other special guests cut the ribbon to signal the park's opening.

For more information  
[www.staffordcountyva.gov](http://www.staffordcountyva.gov)

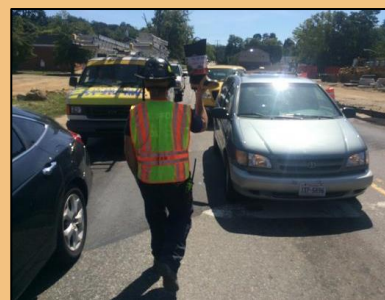
### Accomplishments

The County's annual **September 11 ceremony** was held at the George L. Gordon, Jr., Government Center on Thursday, September 11. The event remembers those who were killed in the terrorist attacks on September 11, 2001, and also honors our military service members and public safety staff.



Another successful "Yankees in Falmouth" event was held in mid-September and highlighted Falmouth as it was 150 years ago during the Civil War. Union and Confederate soldiers gathered at the Moncure Conway House for encampments, reenactments and lectures.

The Board of Supervisors issued a proclamation that recognized September 17-23 as Constitution Week in Stafford County. It encourages Stafford citizens to reaffirm the precious value of the principles of liberty set forth in the Constitution, and serves as a reminder to remain ever vigilant in protecting our freedom. The Constitution is the longest surviving written charter of government. This year marks its 227th anniversary.



Stafford's Fire and Rescue Department collected more than \$35,000 during their annual Labor Day weekend **"Fill the Boot" campaign** for the Muscular Dystrophy Association. All funds will go toward local MDA programs in our region.

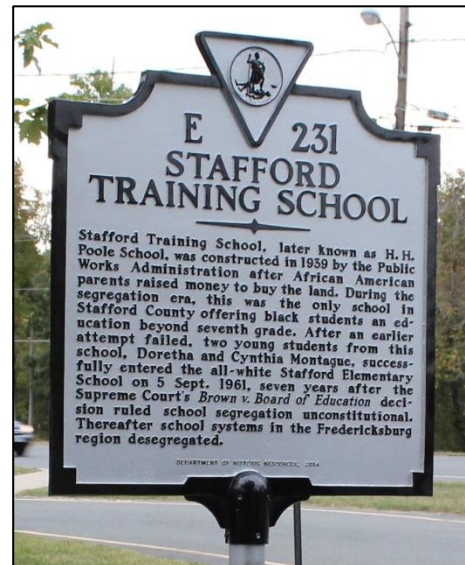


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Longtime Stafford Commonwealth's Attorney Dan Chichester winds up to throw out the first pitch at the soft opening of Chichester Park, a five-diamond-field complex next to Stafford High. The soft opening was held on the opening day of fall ball for the Stafford Baseball League on September 13, 2014.



Former students and special guests gathered at the former Stafford Training School, now known as the Rowser Building, on October 7 for the unveiling of a Virginia Department of Historic Resources Historical Highway Marker. The marker honors the Stafford Training School, its students and their parents for their role in helping to lead the way in desegregation in Stafford County and the greater Fredericksburg area.





To: Board of Supervisors

From: Cathy Vollbrecht  
Director of Communications

Subject: October Monthly Statistical Report

Date: October 16, 2014

A few notes about this month's report:

- Chichester Park opened on September 13, 2014. See pages 3 and 15 for more information.
- Stafford received a new highway marker honoring the Stafford Training School and its role in desegregation. See page 3.
- Stafford's borrowing costs remain low. See page 7.
- View page 11 for the first quarter proffer report.
- See pages 17 through 19 for an update on projects originating from the 2008 Transportation Bond referendum.

Please let me know if you have any questions.



### Social Media September 11, 2014 – October 14, 2014 Stafford County Government



Facebook (**Stafford County Government**) – **1,548** likes or people following our page. In the last month we gained 53 new followers. Total reach (all activity from our page) for the month was 46,549.

Date	Top Posts	Reach*	Shares**
9/23/14	"Rest in peace, Sgt. Strong."	20,700	106
9/23/14	"For Sgt. Strong."	4,600	45
10/07/14	"Stafford County wants Washington, D.C., to host the 2024 Summer Olympics..."	1,900	5

\*Total Reach - The number of people who were served any activity from your Page including posts, posts by other people, Page like ads, mentions and check-ins.

\*\*Share – The number of people who shared your information on their page.



Twitter (**Stafford County**) – **2,318** people following our page. In the last month, we gained 70 new followers.

#### Statistics

A "tweet" is a post or blog that goes out via the computer or by cell phone. From September 11 through October 14, 2014, we tweeted 55 tweets.

78 people re-tweeted our tweets regarding press releases, meetings, cancellations, and school closings.



## Service Excellence

### *What Our Customers Are Saying About Us*

#### **Public Works**

Two citizens complimented members of our Public Works staff. Brenda Duckworth was described as knowledgeable and professional by a citizen who had just built a house. The citizen said Brenda represents county government very well. Another citizen praised Gary Pletz for his help in navigating the whole permit, inspection and building process. He said Gary was a pleasure to work with.

#### **Utilities**

Utilities has received excellent customer service compliments on two of its employees - Theresa Philmon and Sue Buskirk. Theresa assisted a representative of Tricord Homes with finding a missing Utilities application that was holding up the progress of a building. The Tricord person sent an email thanking Theresa for her prompt assistance and great attitude. Sue worked with a citizen who was upset about her bill. The citizen stated that Sue was the "most confident, knowledgeable, and courteous customer service agent that she has ever spoken with."

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board's commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



## Financial Report to the Community

### Principles of Responsible and Accountable Government

*Maintain a balanced budget \* Maintain a AA+ bond rating \* Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs \* Borrow money only for capital projects and borrow under strict debt limitations \* Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) \* Report to the Board on costs savings and efficiencies \* Estimate revenues very conservatively \* Spend less than adopted budgets \* Maintain lowest per capita expenditures among peer localities \* Monitor expenses and revenues weekly \* Consistently use innovative practices to run government as efficiently as possible \* Provide monthly financial report to the community*

### Savings and Efficiencies

Parks, Recreation and Community Facilities planted special grass in the recently opened Chichester Park that requires less water and mowing. The hard fescue is planted in low maintenance areas. The grass will save money on man hours and water costs and is more environmentally friendly.

### Sign of the Times

Borrowing costs remain low for the County, with the Virginia Public School Authority estimating that the County will pay less than 3% interest on its upcoming bond sale to raise funds for school capital projects.

#### FY2015 Adopted Budget

The Board approved the FY2015 Budget on April 28, 2014.

#### Key Facts

- Residential real estate taxes down 14% over 6 years (inflation-adjusted)
- Staffing levels the same as 2005
- Reserves fully funded
- 28 capital projects underway
- Reduced real estate tax rate to \$1.019 and personal property tax from \$6.89 to \$6.61.
- Average taxpayer will pay \$80 less for calendar year 2014 taxes than 2013.





## In the Pipeline... Projects Coming to You

### 2014

Curtis Park Pool Renovations - Complete	Stafford High and Brooke Point High, Conversion of football fields to artificial turf - Complete
350 <sup>th</sup> Celebration Stage at Pratt Park - Complete	Courthouse Streetscape
Chichester Park	Staffordboro Commuter Parking Lot
Grafton Village Elementary School Renovation - Complete	Crow's Nest Nature Preserve
Lake Mooney	

### 2015

Mountain View Road Improvements, Phase I	Corporate Center Boulevard
Embrey Mill Park Indoor Recreation Facility	Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
Stafford High School	Falmouth Intersection Improvements
Mountain View Road Improvements, Phase II	Interstate 95 Express Lanes from Garrisonville Road to Beltway
Second Right Turn Lane at Route 1 and Garrisonville Road	
Centreport Parkway	

### 2016

Trailblazing Signs	Truslow Road Improvements
Brooke Road Safety Improvements	Courthouse Road West Widening
Ferry Road Improvements	Garrisonville Road/Onville Road Turn Lane Improvement
Poplar Road Improvements, Phase I, Phase II, Phase III	Route 17 Widening
Embrey Mill Park Rectangular Field Complex	

Projects Under Construction in White  
State Projects in Pink

Projects Under Design in Yellow



## Finance – Revenues and Expenditures

### Stafford County General Fund Revenue/Expenditure Report FY 2015 through August 31, 2014

	Expenditures		%	Revenue		%
	Revised Budget *	Actual		Budget	Actual	
General Government:						
Board of Supervisors	\$ 602,233	\$ 95,616	15.9%	\$ -	\$ -	
Central Rapp Regional Library	4,813,859	1,203,466	25.0%	35,000	2,884	8.2% Exp includes annual VACO membership, meeting broadcast svcs
Commissioner of Revenue	2,556,213	386,131	15.1%	252,700	19,560	7.7% Exp includes 1st qtr approp to Regional Library
Commonwealth Attorney	2,800,068	399,058	14.3%	1,184,909	81,730	6.9% 1-month lag in receipt State Comp Bd reimbursements
Comprehensive Services Act	5,611,859	54,982	1.0%	2,414,000	20,146	0.8% 1-month lag in receipt State Comp Bd reimbursements
Cooperative Extension	162,469	9,384	5.8%			1-month lag in program exp; 2-month lag in State reimbursement; FY14 Accrual not rec'd until Sept.
Corrections	8,004,595	2,635,070	32.9%	481,950	87,097	18.1% Exp includes 1st qtr approp to Regional Jail/Juv Ctr plus debt svc; Rev includes qtrly PILOT, VJCCCA and Jail admission fees
County Administration	1,069,032	146,932	13.7%			
County Attorney	1,017,051	108,447	10.7%			
Courts	1,807,823	218,514	12.1%	1,582,160	140,588	8.9% 1-month lag in receipt State Comp Bd reimbursements
Econ Devel & Legislative Affairs	907,297	106,439	11.7%			
Finance and Budget	1,459,524	213,580	14.6%			
Fire and Rescue	14,597,917	1,996,975	13.7%	2,640,000	160,814	6.1% 2-month lag in receipt of ambulance transport fees, other rev is inspection/permit fees
Human Resources	391,438	52,992	13.5%			
Information Technology	2,073,890	355,378	17.1%	26,000	1852	7.1% Exp includes annual maint and security contracts; Rev is GIS maps and digital plat fees
Non-Departmental	1,993,003	970,131	48.7%			Exp includes annual insurance premiums - VaCORP/VFIS
Parks, Recreation & Comm Facilities	10,631,093	1,757,735	16.5%	2,210,588	435,822	19.7% Rev includes seasonal program fees
Partner Agencies	1,615,874	669,565	41.4%	35,000	7,675	21.9% Exp is 1st qtr appropriation to Community Agencies, Small Agencies paid 100%; Rev is well/septic permits
Planning and Zoning	2,008,840	345,080	17.2%	1,537,500	293,148	19.1% Application activity
Public Works	4,551,519	664,322	14.6%	3,249,400	447,612	13.8%
Registrar and Electoral Board	453,027	50,557	11.2%	48,000		
Sheriff	23,987,380	3,693,658	15.4%	7,236,152	330,441	4.6%
Social Services	6,285,618	841,104	13.4%	4,983,800	419,594	8.4%
Treasurer	1,826,974	219,477	12.0%	678,900	97,106	14.3%
Total General Government	101,228,596	17,194,593	17.0%	28,596,059	2,546,069	8.9%

\* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



## Finance – Revenues and Expenditures

### Stafford County General Fund Revenue/Expenditure Report FY 2015 through August 31, 2014

	Expenditures		%	Revenue			
	Revised Budget *	Actual		Budget	Actual	%	
Capital Outlay	\$ 2,738,688	\$ 39,165	1.4%	\$ 200,000	\$ 21,511	10.8%	Actual revenues to date are from Tech Fees
Debt Service	12,291,100	2,023,188	16.5%				Principal & interest 2013 GO Bond
Transfer to Other Funds	409,000	-	0.0%	500,000	-		
Total County	116,667,384	19,256,946	16.5%	29,296,059	2,567,580	8.8%	
Local School Funding:							VP&A Bonds principal and interest
Operations	105,857,983		0.0%				
Debt Service	29,191,550	20,394,596	69.9%				
Construction	-	-					
Total Local School Funding	135,049,533	20,394,596	15.1%				
Total	\$ 251,716,917	\$ 39,651,542	15.8%	29,296,059	2,567,580	8.8%	
General Revenue:							
Real Estate Taxes				151,068,036	30,395	0.0%	Taxes due Dec & June
Personal Property Taxes				32,421,000	147,951	0.5%	Taxes due Dec & June
Penalties and Interest				2,113,200	162,599	7.7%	Assessed when delinquency is paid
Sales Tax				11,700,000			2-month lag in receipt of State funds
Consumer Utility Tax				7,820,848	333,639	4.3%	2-month lag in receipt of State funds for communications taxes, also includes consumer electric/gas and PEG fees
Motor Vehicle Licenses				2,345,000	537	0.0%	vehicle license fees due with June pers prop taxes
Bank Stock Taxes				300,000			revenue received May/June based on previous year local deposits held
Recordation and Property Transfers				2,959,000	294,288	9.9%	1-month lag in reporting from Clerk of Court
Meals Taxes				6,460,000	598,572	9.3%	lag due to accrual of meals tax revenue
Other Local Taxes				35,700	200	0.6%	short-term rental taxes due quarterly
Use of Money and Property				3,083	125	4.1%	1-month lag in receipt; also includes disbursement of interest on developer securities
Other Local Revenue				2,182,008	503,047	23.1%	receipts for misc on-demand items
Intergovt Non-Categorical				12,925,749	2,885,225	22.3%	receipts due in August, Nov, and June
Total General Revenues	-	-		232,333,624	4,956,578	2.1%	
Total General Fund	\$ 251,716,917	\$ 39,651,542	15.8%	261,629,683	\$ 7,524,158	2.9%	percent of revenue excluding use of Fund Balance
				1,052,081			Fund Balance used for encumbrance/commitment rollovers
				\$ 262,681,764			

\* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



## Finance – Quarterly Proffer Report

### FY2015 First Quarter Proffer Report

Project	Schools	Roads	Parks	Libraries	General Government	Fire & Rescue	Government Center	Landfill	Total Available
Augustine No. Section 5A	2,970	-	-	-	-	-	-	-	2,970
Bells Run, Section 2B (* New in fy 09,q2)	4,000	-	800						4,800
Brentsmill	37,905		17,786	5,732	2,017		4,738	533	68,711
Butler Estates - Blake Way	45,537	10,968	2,667	1,221	-	536	-	-	60,929
Celebrate Va No Retirement		150,052	39,250	51,281	-	3,562	-	-	244,145
Embrey Mill	177,205	-	-	-	-	2,600	-	-	179,805
Southgate-Clear Spring Ln	105,000	2,500		-	-		-	-	107,500
Southgate-Cool Brook Ln	111,418	9,016	6,526	2,988	-	350,331	-	-	480,279
Southgate-43 Queensland Dr	5,500	500	-	-	-	-	-	-	6,000
Stafford Nursing Home	-	-	-	-	-	36,732	-	-	36,732
Walgreens Cool Springs		253,518							253,518
West Hampton Village	350,486	22,502	20,527	9,398	-	1,974	-	-	404,887
Total active Projects	840,022	449,056	87,556	70,619	2,017	395,736	4,738	533	1,850,277



## Economic Development 10-Point Plan

In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

### **Issue One**

Improve overall fiscal competitiveness.

### **Issue Two**

Enact business friendly policy initiatives.

### **Issue Three**

Improve Stafford's ability to attract and retain a high quality workforce.

### **Issue Four**

Improve Stafford's transportation and public safety infrastructure.

### **Issue Five**

Accelerate redevelopment activities.

### **Issue Six**

Create opportunities to gain more input on economic development policies from the private sector.

### **Issue Seven**

Enhance small business assistance programs.

### **Issue Eight**

Create economic development incentive programs.

### **Issue Nine**

Reinvigorate the Business Retention and Expansion (BRE) initiative.

### **Issue Ten**

Enhance economic development marketing plan.





## Economic Development 10-Point Plan Update

With the Board's formal adoption of the Economic Development 10-Point Plan in September 2011, full implementation of associated actions and tasks is underway. Since the last monthly report to the Board, work continued on the following issue areas of the plan:

- Greencore has announced plans to further upgrade their food manufacturing facility on McLane Drive. These upgrades will enhance quality and safety as they continue to make over 60,000 sandwiches and food products daily for same-day delivery. **(Item 6b, 7, 10c)**
- LifeCare held the official groundbreaking of the 16,000 square-foot expansion adjacent to their corporate headquarters on International Drive. The new building will include repair bays on the first floor and administration offices on the upper floors. LifeCare is hiring for several positions and hopes to add more than 30 jobs with the expansion. **(Item 7)**
- New businesses opening in September included Cornbread & Caviar at Celebrate Virginia North. This new Southern cuisine restaurant on U.S. Route 17 joins the growing retail economy and enhance services provided in the community. **(Item 7, 10a)**
- Communication with our existing businesses to provide opportunities for engagement and growth is a goal of the Economic Development monthly electronic newsletter, [Stafford Business Focus September Newsletter](#). The newsletter is sent out mid-month to more than 3,000 business contacts. The August newsletter open rate was 22%. The monthly Tourism Newsletter is sent the last day of the preceding month. The [September Tourism Newsletter](#) was sent to more than 3,000 email addresses and had an open rate of 19%. **(Item 7b)**
- In September, 18 individuals visited the Economic Development Department seeking information about starting a business in Stafford County. **(Item 7d)**
- Staff participated in the Modern Day Marine Expo held at Marine Corps Base Quantico. The annual event brought over 8,700 attendees and 423 exhibitors together to present and demonstrate new military equipment, systems, services, and technology to prepare and equip the 21<sup>st</sup> century Marine. Staff joined the Fredericksburg Region's *Crossroads of Opportunity* booth to connect attendees, contractors and exhibitors to business services, academic studies, tourism and quality of life information for Stafford County. The Expo resulted in hundreds of new contacts and meetings with businesses seeking to learn more about opportunities in Stafford. **(Item 9c)**
- Staff participated in the *Small Business Initiative* at Riverside Conference Center, sponsored by Intuit, as part of the County's 350<sup>th</sup> Anniversary Celebration. The event highlighted Intuit's large array of small business tools and University of Mary Washington resources for accessing and assisting business development. UMW's Small Business Development Center provides assistance to the small business community via management training, industrial and demographic research and capital access and management planning. Intuit is a proud partner in providing education for "Simplifying the Business Life" with the Fredericksburg Region's Small Business Development Center. **(Item 9, 10)**



## Economic Development 10-Point Plan Update

- **The 7<sup>th</sup> Annual Yankees in Falmouth** was held on the grounds of the Moncure Conway house on September 13 and 14. Abraham Lincoln, General Ulysses S. Grant and more than 60 living history reenactors delighted the crowd of more than 900 visitors over a two-day weekend. The night fire of a cannon was a great addition to the weekend. Amy's Café was alive with historic figures all weekend long. Details [TourStaffordVA.com](http://TourStaffordVA.com).



*This remarkable tintype of Abraham Lincoln and Ulysses Grant was taken by a Civil War period photographer on the grounds of the Moncure Conway House during Yankees in Falmouth.*

*The photos below were taken at the Yankees in Falmouth event.*



- October will kick off Virginia Wine Month. Stafford's Tourism office has developed a five-for-\$5 marketing campaign which will include tastings at all five wineries in the region. Ad campaigns on social media will attract potential customers from the regional/Richmond and DC Metro markets.



## 2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Chichester Park
Description	Baseball/softball complex
Project Budget Amount	\$9,514,000
Completion Date of Construction Phase	Fall 2014
Current Projected Completion Date of Project	Fall 2014
Recent Activity	Construction contract award was approved by the Board of Supervisors on April 23, 2013 to build all five baseball/softball fields. The fields in the four-field complex are complete. The asphalt paving of the entrance road and parking lots is complete. The concession stand/restroom is complete. The picnic shelter/restroom is complete. A soft opening of the 4-field complex was held September 13 and those fields were opened to use. Grading and irrigation are complete on the fifth field. Sod has been laid on the field. Fencing and concrete for the fifth field will be done by mid-October and will be opened for use by Spring 2015. Landscaping will be completed in late fall.



*Full-size baseball field at Chichester – Field 1*



*Scorer's Box*





## 2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Embrey Mill Park
Description	Rectangular athletic field complex
Project Budget Amount	\$11,780,000
Completion Date of Design Phase	Winter 2015
Current Projected Completion Date of Project	Fall 2015
Recent Activity	This site will be home to a multi-field, rectangular athletic field complex as well as a new indoor recreation facility that will contain a 50 meter x 25 yard swimming pool. Phase 1, clearing and grading is complete. Bids for construction of the athletic fields were received on June 19. The Board decided to not accept any bids and directed staff to rebid the project in the winter for Spring 2015 construction.



*Entrance to Embrey Mill Park from Courthouse Road*



## 2008 Transportation Bond Referendum Projects Underway

PROJECT	Mountain View Road Safety Improvements Phase I
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road.
Budget Amount	\$7,550,000
Projected Completion Date	July 2015
Recent Activity	Work continues on the project including the construction of temporary/diversion roads and related infrastructure



PROJECT	Brooke Road Safety Improvements Design
Description	Design of safety improvements on Brooke Road Between Eskimo Hill Road and Stagecoach Road
Design Budget Amount	\$6,500,000
Projected Completion Date	June 2016
Recent Activities	Right-of-Way plans have been approved. The consultant has begun the acquisition process. The consultant is preparing the bid documents and final plans to be submitted to VDOT.





## 2008 Transportation Bond Referendum Projects Underway

<b>PROJECT</b>	<b>Poplar Road Safety Improvements Design Phase II</b>
Description	Design of safety improvements on Poplar Road north between Truslow Road and Kellogg Mill Road.
Design Budget Amount	\$2,100,000
Projected Completion Date	October 2016
Recent Activity	Acquisition efforts are complete, except for one remaining property. AT&T has completed their relocation efforts and Verizon is now relocating their lines.
<b>PROJECT</b>	<b>Poplar Road &amp; Mountain View Road Intersection Safety Improvements Design Phase III</b>
Description	Design of safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road
Design Budget Amount	\$1,500,000
Projected Completion Date	October 2016
Recent Activity	Right-of-way plans have been submitted to VDOT for review



## 2008 Transportation Bond Referendum Projects Underway

PROJECT	Garrisonville Road Widening
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Onville Road and Eustace Road.
Budget Amount	\$13,765,478
Completion Date of Design Phase	January 2015
Completion Date of ROW Phase	August 2015
Projected Completion Date	June 2017
Recent Activity	Right-of-way plans have been submitted to VDOT for review.
PROJECT	Truslow Road Reconstruction
Description	Design and construction of project under the Public Private Transportation Act. The Truslow Road improvements are between Plantation Drive and Berea Church Road.
Budget Amount	\$6,267,056
Completion Date of Design Phase	October 2014
Completion Date of ROW Phase	March 2015
Projected Completion Date	January 2016
Recent Activity	Right-of-way acquisition of property for utility relocations has commenced. Staff is working with VDOT to obtain approval from the remaining rights-of-way so that acquisition can begin.



## Capital Projects Update

PROJECT	Indoor Recreation Facility at Embrey Mill
Description	Indoor recreation facility with a 50 meter x 25 yard swimming pool
Project Budget Amount	\$11,025,000
Completion Date of Construction Phase	Fall 2015
Current Projected Completion Date	Fall 2015
Recent Activity	The Board on May 21, 2013 directed staff to proceed with a facility having three pools that will accommodate high level championship swim meets. The contract award for construction of the indoor recreation facility and the site work for the entrance road and facility parking was approved by the Board June 17. Notice to Proceed was issued September 2. The earthen hill at the entrance has been cleared and the soil has been cut to fill over the recently installed pipe in the stream valley. The Board authorized issuing a request for proposal for operating the indoor recreation facility. Three proposals were received and are under review by an evaluation committee. Resolution of a potential operator is scheduled to be resolved late 2014/early 2015.
PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	2015
Current Projected Completion Date	2016
Recent Activity	We are preparing the submission of the street crossing at Belmont end of trail to VDOT for their approval to bid the crosswalks. First review comments from Stafford County have been received on the infrastructure plan for the east end of the trail. Review comments have been received from VDOT on the public hearing plans. The consultant has prepared responses to the comments for staff review. The National Park Service has determined "No Adverse Affect" for this trail project after receiving no public comments during the 30 days after posting same on their comments website. Staff is resolving comments received on the Environmental Assessment document from the Virginia Department of Historic Resources. A public hearing on the design of the trail will be held once the Environmental Assessment is ready.



## Capital Projects Update

PROJECT	Woodstream Trail to Smith Lake Park
Description	Design the trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$85,000
Completion Date of Design Phase	Fall 2014
Current Projected Completion Date of Project	TBD
Recent Activity	The Notice to Proceed with design was issued August 12, 2013. Topographic survey is complete. Wetland delineation has been preliminarily approved by the US Army Corps of Engineers. The Perennial Flow Determination and Critical Resources Protection Areas Determination findings were approved by Planning and Zoning. The United States Army Corps of Engineers has approved the work under Nationwide Permit 18. The trail alignment has been finalized to avoid desirable trees. The infrastructure plan has been submitted to Stafford County for review. Comments are due mid-October.
PROJECT	Wayfinding Signs System Phase II
Description	Working with Economic Development to place trailblazer signs throughout the County. Installation of gateway signs is complete.
Budget Amount	Approximately \$296,000 for engineering
Projected Completion Date	Fall 2015
Recent Activity	VDOT's structural division provided comments and questions. The County's consultant is preparing responses.



## Capital Projects Update

<b>PROJECT</b>	<b>Poplar Road Safety Improvements Phase I</b>
Description	Design of the intersection and road improvements on Poplar Road between U.S. Route 17 and Truslow Road.
Budget Amount	\$2,300,000
Projected Completion Date	October 2016
Recent Activity	Verizon has still not completed their relocation efforts. Bid plans were submitted to VDOT for review.
<b>PROJECT</b>	<b>Mountain View Road Safety Improvements Phase II - Extension</b>
Description	Design of safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Road.
Budget Amount	\$2,650,000
Projected Completion Date	June 2015
Recent Activity	Construction bids for the project have been received and approved by the Board.
<b>PROJECT</b>	<b>Wayfinding Signs System Phase II</b>
Description	Working with Economic Development to place trailblazer signs throughout the County. Installation of gateway signs is complete.
Budget Amount	Approximately \$296,000 for engineering
Projected Completion Date	Fall 2015
Recent Activity	VDOT's Structural division provided comments and question; the County's consultant is preparing responses.





## Capital Projects Update

PROJECT	Courthouse Area Streetscape Improvements
Description	Streetscape improvements along U.S. Route 1 between Hope Road and Stafford Hospital Center Boulevard and Courthouse Road between Red Oak Drive and Stafford Avenue.
Budget Amount	\$2,856,670 (Enhancement Grant funding including 20% match)
Projected Completion Date	September 2014 – <b>Date changed to November 2014, due to construction delays.</b>
Recent Activity	The portion of the project on the School property is nearing completion. On the Courthouse property, construction of the brick and stone paver walkways is continuing.



*Plaza between the Courthouse and  
U.S. Route 1*



*Sidewalk between the Courthouse and  
Courthouse Road*

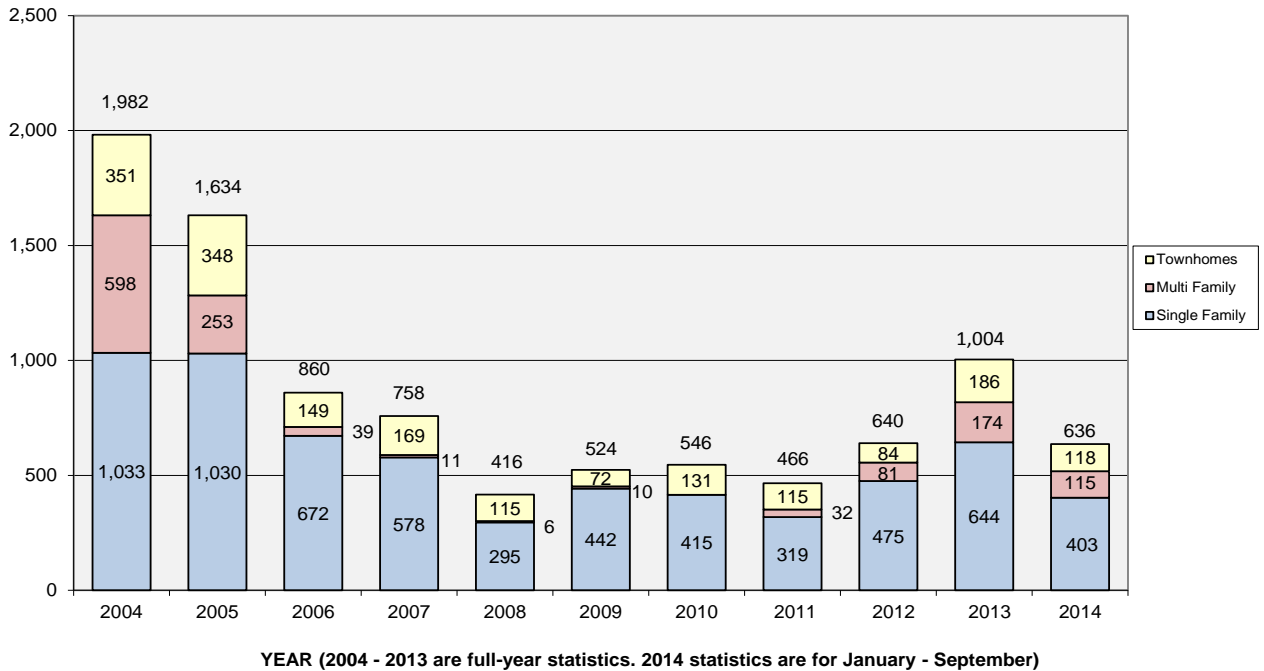


September 2014

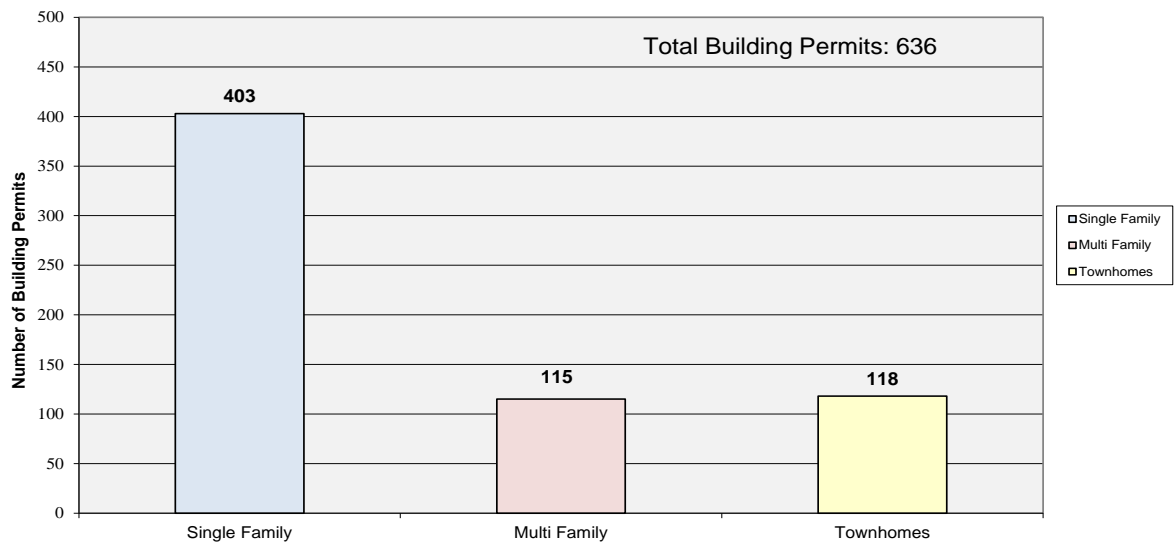
Month			Year-to-Date			
PERMIT ACTIVITY			Percent	YTD	Previous YTD	Percent
	September 2014	September 2013	Change	1/1/14-9/30/14	1/1/13-9/30/13	Change
<b>PERMITS ISSUED</b>	333	375	(11)	3,046	3,428	(11)
CONSTRUCTION VALUE	\$22,875,225	\$18,093,545	26	\$213,192,755	\$293,950,496	(27)
FEES	\$130,018	\$180,477	(28)	\$1,475,113	\$2,047,741	(28)
<b>NEW CONSTRUCTION</b>						
<b>RESIDENTIAL</b>						
SINGLE-FAMILY DWELLINGS	46	58	(21)	521	691	(25)
(Houses, Townhouses, Duplexes)						
MULTI-FAMILY DWELLINGS	0	10	(100)	115	132	(13)
(Apartments and Condominiums)						
TOTAL HOUSING UNITS	46	68	(32)	636	823	(23)
CONSTRUCTION VALUE	\$14,500,351	\$14,856,620	(2)	\$151,617,695	\$176,009,338	(14)
<b>COMMERCIAL</b>						
COMMERCIAL	2	0	100	9	12	(25)
CONSTRUCTION VALUE	\$4,850,000	\$0	100	\$23,454,750	\$49,558,052	(53)
<b>ADDITIONS/ALTERATIONS</b>						
RESIDENTIAL	197	218	(10)	1,786	1,855	(4)
COMMERCIAL	88	89	(1)	623	738	(16)
CONSTRUCTION VALUE	\$3,524,874	\$3,236,925	9	\$38,120,310	\$68,383,106	(44)
<b>CERTIFICATES OF OCCUPANCY</b>						
NEW SINGLE-FAMILY DWELLINGS	65	75	(13)	480	518	(7)
(Houses, Townhouses, Duplexes)						
NEW MULTI-FAMILY DWELLINGS	13	3	333	99	52	90
(Apartments and Condominiums)						
NEW COMMERCIAL	0	1	(100)	4	17	(76)
COMMERCIAL CHANGE	3	32	(91)	91	193	(53)



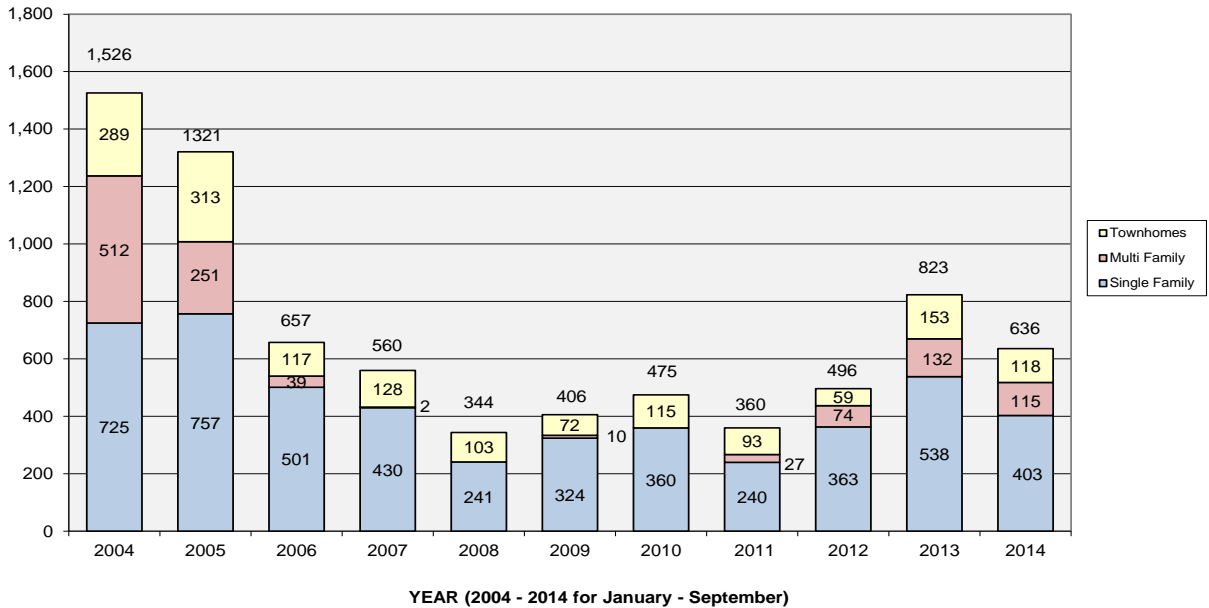
### HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 Full-Year Statistics



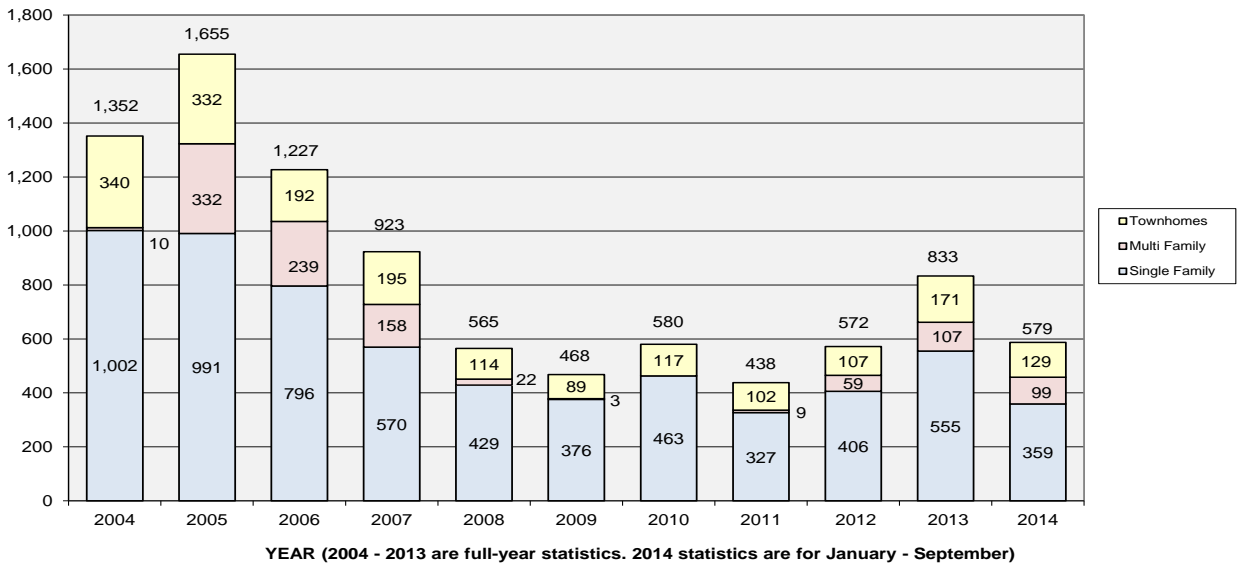
### BUILDING PERMITS ISSUED THROUGH SEPTEMBER 2014



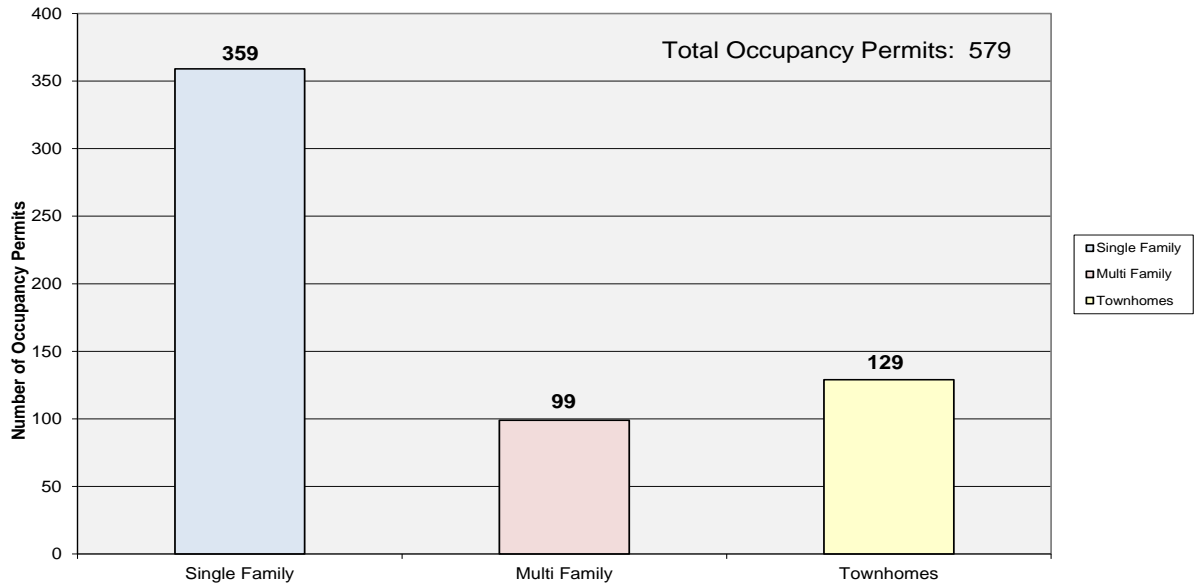
### HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 January - September Each Year



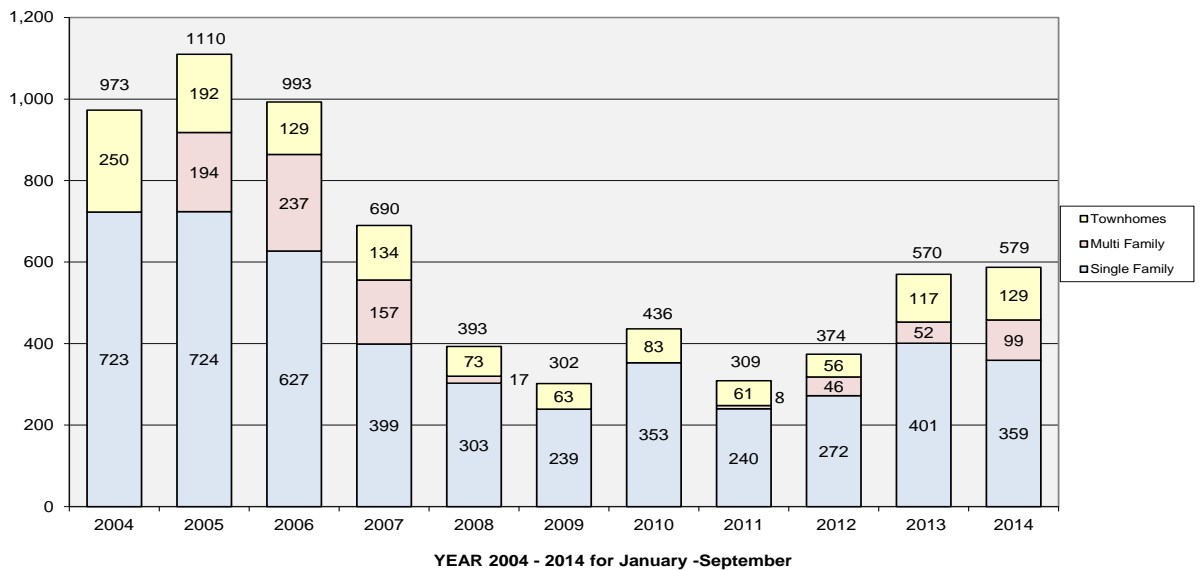
### HISTORY OF OCCUPANCY PERMITS ISSUED 2004 - 2014 Full-Year Statistics



### OCCUPANCY PERMITS ISSUED THROUGH SEPTEMBER 2014



### HISTORY OF OCCUPANCY PERMITS ISSUED 2004 - 2014 January - September





## Planning and Zoning Update

### PLANNING AND ZONING SUBMITTALS AND APPROVALS SEPTEMBER 2014

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
Westgate at Stafford Courthouse	Dedication plat for storm drainage easements zoned R2 on 24.33 acres	9/29	Garrisonville
Celebrate VA No Ret Sec 7B	Construction plan revision to overall section 7B including pump station location, temporary access road and sanitary sewer layout zoned RBC on 12.02 acres	9/23	Hartwood
Colonial Forge	Technical change to revise tot lot location and layout for sections 7 and 8 zoned R3 on 211.18 acres	9/23	Hartwood
Saratoga Woods	Preliminary subdivision plan creating 58 single family residential lots zoned A1 on 198.42 acres	9/22	Hartwood
Withers	Consolidation plat of 2 single family residential lots zoned A2 on 3.77 acres	9/22	Griffis-Widewater
Celebrate VA NO Sec 8A/8B	Technical change to increase minimum private street pavement and R.O.W. width zoned RBC on 22.9 acres	9/22	Hartwood
Quantico Corp. Center Pcl A	Final subdivision plat creating 2 non-residential lots and vacate storm drainage easements zoned M1 on 25 acres	9/22	Griffis-Widewater
Washington Sq Advance Auto Parts	Final subdivision plat creating 2 non-residential lots zoned B2 on 2.41 acres	9/22	George Washington
Quantico Corp. Center Pcl F	Final subdivision plat creating 2 non-residential lots zoned B2 on 9.26 acres	9/15	Griffis-Widewater
All Muslin Assoc of America Exp	Boundary line adjustment for 2 single family residential lots zoned A1 on 84.79 acres	9/15	Aquia
Poplar Estates	Dedication plat for storm drainage easements zoned A1 on 1 acre	9/8	Hartwood
Hartwood Landing	Final subdivision plat creating 36 single family residential lots zoned A1 on 121.33 acres	9/8	Hartwood
Aquia Overlook Sec 4	Construction plan creating 14 single family residential lots zoned A2 on 23.25 acres	9/3	Griffis-Widewater
Westlake Residential	Infrastructure plan for water and sewer to the 520 pressure zone on 1 acre in the Westlake Subdivision	9/3	Hartwood
Southgate Hills	Construction plan creating 17 single family residential lots zoned R1 on 11.38 acres	9/2	Falmouth
Beach	Boundary line adjustment for 2 single family residential lots zoned A1 on 55.25 acres	9/2	Hartwood
Aquia Overlook Sec 3	2 Technical change applications to shorten the cul-de-sac and revise the location of access for 6 lots zoned A1 & A2 on 99.93 acres, withdrawn since not applicable to recorded subdivisions	9/2	Griffis-Widewater
<b>Approvals</b>			
Shelton Knolls	Preliminary subdivision plan with proffers and conditions creating 94 single family residential lots with a maximum density of 2.25 du/acre zoned R1 on 47.74 acres	9/25	Rock Hill
Bridle Lake Estates	Boundary line adjustment for 2 single family residential lots zoned A1 on 11.20 acres	9/24	George Washington



## Planning and Zoning Update

SUBDIVISION PLANS (cont)			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Approvals</b>			
Rappahannock Landing Sec 2, 3, & 4	Cluster concept plan proposing 561 residential townhome lots zoned R2 (vested to 1989 zoning) on 84.22 acres	9/24	George Washington
Hartwood Landing	Construction plan revision removing stormwater/bmp zoned A1 on 121.3 acres	9/19	Hartwood
Colonial Forge Woodcutters Road Ph 2B	Dedication plat for control monuments, temporary turn around, slope, grading, drainage, water/sewer and site distance easements zoned R3 on 52.96 acres	9/18	Hartwood
Uly Brooks	Consolidation plat of 8 single family residential lots into 3 single family residential lots zoned A2 on 18.44 acres	9/11	Griffis-Widewater
Embrey Industrial Park Rappahannock Area Agency on Aging	Dedication plat for storm drainage, R.O.W., water/sewer, access, drainage and slope easements zoned B2 on 2.0 acres	9/9	Hartwood
Shelton Knolls	Cluster subdivision plan with proffers and conditions creating 94 single family residential lots with a maximum density of 2.25 du/acre zoned R1 on 47.74 acres	9/8	Rock Hill
Clarion Dr.	Infrastructure plan to install 370 ft. of sanitary sewer to serve 3 single family residential lots zoned R1	9/8	George Washington
Celebrate VA Commercial Pcl 16B	Final subdivision plat creating 2 non-residential lots zoned B2 on 0.68 acres	9/5	Hartwood
SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
Stafford Lakes Holy Cross Academy	Major site plan revision expanding parking, widening fire lane and improving storm sewer zoned A2 on 25 acres	9/22	Hartwood
Quantico Corp. Center Bldg A1	Major site plan for a 2 story 39,574 sq. ft. commercial/office building zoned B2 on 3.636 acres	9/22	Griffis-Widewater
Singh Medical Office Parking Lot	Minor site plan paving a parking lot addition and adding handicap ramp zoned B2 on 1.526 acres	9/15	Falmouth
Brooke Point HS Addition	Major site plan for classroom, health/PE and fine arts additions zoned A1 on 52.8 acres	9/15	Aquia
Colonial Forge HS Addition	Major site plan for classroom, health/PE and fine arts additions zoned R3 on 62.0 acres	9/15	Hartwood
Mountain View HS Addition	Major site plan for classroom, health/PE and fine arts additions zoned A1 on 128.43 acres	9/15	Rock Hill
Embrey Mill Industrial Park, Parcel 6F	Zoning site as-built for 5,000 sq. ft. building addition zoned B2 on 2.0 acres	9/18	Hartwood
Woodstream Walking Trail	Infrastructure plan for the installation of 1,209 linear ft of trail from Smith Lake Park to Woodstream Subdivision zoned A1 on 0.66 acres	9/18	Griffis-Widewater
Celebrate VA Sonic	Major site plan for a restaurant with parking, storm sewer and utilities at Celebrate VA zoned B2 on 1.19 acres	9/8	Hartwood
McWhirt Loop	Grading plan for future development of commercial retail and restaurants with drive-thru zoned B2 on 3.25 acres	9/2	Hartwood



## Planning and Zoning Update

SITE PLANS (cont)			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Approvals</b>			
Colonial Forge Clubhouse	Revised major site plan to revise the lighting plan zoned R3 on 11.53 acres	Submitted 9/2 & approved 9/23	Hartwood
Stafford Lakes Commercial Retail	Major site plan constructing a restaurant and retail center with 5 buildings totaling 15,878 sq. ft. zoned B2 on 23.29 acres	9/15	Hartwood
Southgate	Infrastructure plan to improve the intersection of Jefferson Davis Hwy and Truslow Rd zoned B2	9/5	Falmouth
Quantico Corp. Center NOVA VDOT Fiber Compound	Minor site plan to install an equipment shelter, generator and electric service zoned M1 on 5,000 sq. ft. parcel	9/4	Griffis-Widewater
Quantico Corp. Center NOVA VDOT Fiber Compound	Infrastructure plan to install an access road zoned M1 on 10.66 acres	9/4	Griffis-Widewater
LifeCare	Major site plan constructing a 2 story 7,476 sq. ft. building zoned M1 on 15.4 acres	9/4	George Washington
<b>OTHER</b>			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
Brooke Road Widening	Wetlands application for the widening of 1.8 miles of Brooke Rd. and impacts to the stream channel zoned A1 on 6.5 acres	Submitted 9/25	Aquia, Falmouth, George Washington
Olson	Wetlands application for a new 65 ft. bulkhead zoned A2 on 0.4 acres	Submitted 9/24	Griffis-Widewater
Augustine at the Glens AKA Glens Sec 10	Wetlands application for 32 single family residential lots subdivision zoned A1 on 163.5 acres	Submitted 9/24	Rock Hill
Truslow Road	Wetlands application for widening and realignment of 1 mile of road zoned R1 on 18.0 acres	Submitted 9/25	Falmouth
Stafford Emmanuel Korean Baptist Church	Certificate of Appropriateness for a 3,500 sq. ft. church addition on 2.02 acres	Denied 9/9	Griffis-Widewater
Courthouse Portico Base	Certificate of Appropriateness for repairs to the Courthouse portico zoned B2	Approved 9/9	Aquia
Lese	Wetlands application to construct a dock with platform and staircase zoned A2 on 2.78 acres	Approved 9/18	Aquia
Howell	CRPA waiver to allow the replacements of a deck within the CRPA	Approved 9/12	George Washington
Telecom Verizon Wireless Brooke	Comprehensive plan compliance to allow a telecommunication facility zoned A1 on 0.02 acres	Submitted 9/9	Aquia



## Planning and Zoning Update

REZONINGS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
Embrey Mill	Reclassification from A1 to B2 for development of commercial retail on 16.63 acres	Submitted 9/12	Garrisonville
<b>CONDITIONAL USE PERMITS</b>			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
Telecom Verizon Wireless Brooke	Conditional use permit to allow a telecommunication facility zoned A1 on 0.02 acres	Submitted 9/9	Aquia
North Stafford Office Complex Retail Food Store	Conditional use permit to allow drive-thru facility within the Highway Corridor Overlay District zoned B2 on 5.22 acres	Submitted 9/2	Rock Hill
ZONING			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Zoning Inspections</b>			
Conducted		34 n/a	Various
Cited		34 n/a	Various
Other		17 n/a	Various
<b>Zoning Permits</b>			
Commercial New		3 n/a	Various
Commercial Change		23 n/a	Various
Residential New		67 n/a	Various
Residential Change		89 n/a	Various
Signs		5 n/a	Various
Daycare		1 n/a	Various
Home Occupancy Home Business		11 n/a	Various
Temporary Structure		3 n/a	Various
Demo		3 n/a	Various
Retaining Walls		5 n/a	Various
<b>Zoning Verifications</b>		3	Various
<b>Zoning BZA</b>			
Crucible	Appeal Zoning Administrator's determination for an outdoor shooting range. The Zoning Administrator determined under Code Sec. 28-185, the Board of Supervisors, not the Zoning Administrator, decides if a CUP application is appropriate and/or approvable	Upheld Zoning Admin. decision 9/23	Hartwood
Ferry Farm Lot 6B Appeal	Appeal of a Zoning review on a building permit on tax map 54J-1J1-6A	Submitted 9/22/14	George Washington
Firearm transfers	Special Exception to conduct firearm sales and gunsmithing on tax map 24A-5-109	Submitted 9/17/14	Hartwood
<b>Zoning Determinations</b>			
Ferry Farm Lot 6B determination	Zoning Administrator's determination as to whether lot 6B in Ferry Farm Subdivision is a buildable lot	Submitted 9/22/14	George Washington



## Planning and Zoning Update

LOT GRADING PLANS			
ITEM (\$9/2ubdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Ferry Farms, Block J-1	1 single family residential lot	9/2	Falmouth
Fleetwood Farm	1 single family residential lot	9/2	George Washington
Deacon Commons	1 single family residential lot	9/3	Falmouth
Smith Lake Estates	1 single family residential lot	9/3	Griffis-Widewater
Grouse Pointe, Sec. 2	1 single family residential lot	9/3	Hartwood
Stafford Estates, Sec. 3B	1 single family residential lot	9/3	Hardwood
River Creek, Sec. 2	2 single family residential lots	9/5	George Washington
Poplar Hills, Sec. 5A	1 single family residential lot	9/5	Aquia
Embrey Mill, Sec. 1	1 single family residential lot	9/8	Garrisonville
Oaks at Rocky Run	1 single family residential lot	9/8	Hartwood
Embrey Mill, Sec. 1	4 single family residential lots	9/8	Garrisonville
Liberty Knolls	1 single family residential lot	9/9	Garrisonville
Lake Estates	1 single family residential lot	9/9	Hartwood
TM-41-2B	1 single family residential lot	9/9	Griffis-Widewater
Poplar Hills, Sec. 5A	1 single family residential lot	9/9	Aquia
Leeland Station, Sec. 5B	2 single family residential lots	9/9	Falmouth
TM 47-5	1 single family residential lot	9/10	Aquia
Embrey Mill, Sec. 1	12 single family residential lots	9/11	Garrisonville
Seasons Landing, Sec. 4	1 single family residential lot	9/11	Aquia
Moncure Estates, Sec. 2	1 single family residential lot	9/11	Aquia
The Glens, Sec. 4	1 single family residential lot	9/12	Rock Hill
Seasons Landing, Sec. 4	1 single family residential lot	9/12	Aquia
Lake Estates	1 single family residential lot	9/12	Hartwood
Poplar Estates, Sec. 1	1 single family residential lot	9/15	Hartwood
Leeland Station, Sec. 5B	1 single family residential lot	9/15	Falmouth
Seasons Landing, Sec. 4	1 single family residential lot	9/15	Aquia
Ambrose Estates	2 single family residential lots	9/15	Hartwood
Aquia Harbour	1 single family residential lot	9/15	Aquia
Leeland Station, Sec. 7B	1 single family residential lot	9/15	Falmouth
TM 36-59B	1 single family residential lot	9/15	Hartwood
Wellington Chase on the Rappahannock	1 single family residential lot	9/17	Hartwood
Stafford Estates, Sec. 3B	2 single family residential lots	9/17	Hartwood
Liberty Knolls	1 single family residential lot	9/17	Garrisonville
Celebrate Virginia North	2 single family residential lots	9/17	Hartwood
Seasons Landing, Sec. 4	1 single family residential lot	9/18	Aquia
Poplar Estates, Sec. 2	1 single family residential lot	9/18	Hartwood



## Planning and Zoning Update

LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Poplar Hills, Sec. 5A	2 single family residential lots	9/18	Aquia
Bridle Lake Estates, Sec. 1C	1 single family residential lot	9/19	George Washington
Brittany Estates	2 single family residential lots	9/19	Aquia
Oakley Farms, Sec. 2	1 single family residential lot	9/19	Hartwood
Embrey Mill, Sec. 2	9 single family residential lots	9/22	Garrisonville
Lake Estates	2 single family residential lots	9/23	Hartwood
Celebrate Virginia No Sec. 3A2	1 single family residential lot	9/23	Hartwood
Southgate, Sec. 1B	2 single family residential lots	9/24	Falmouth
Oakley Farms, Sec. 2	1 single family residential lot	9/24	Hartwood
TM 45-255	1 single family residential lot	9/24	Hartwood
Estates at Rocky Pen	1 single family residential lot	9/24	Hartwood
Highland Homes Lot 5, Block B	1 single family residential lot	9/25	Falmouth
Oakley Farms, Sec. 2	1 single family residential lot	9/25	Hartwood
Liberty Knolls	1 single family residential lot	9/25	Garrisonville
Colonial Forge, Sec. 6A	1 single family residential lot	9/25	Hartwood
TM 55-151	1 single family residential lot	9/26	George Washington
Colonial Forge, Sec. 6C	7 single family residential lots	9/26	Hartwood
Bells Valley, Sec. 1	1 single family residential lot	9/26	Aquia
Cranewood, Sec. 1	1 single family residential lot	9/29	Falmouth
Celebrate Virginia North, Sec. 1	1 single family residential lot	9/29	Hartwood
Leeland Station, Sec. 7B	3 single family residential lots	9/29	Falmouth
Hills of Aquia, Sec. 5	1 single family residential lot	9/30	Aquia
Poplar Estates, Sec. 2	1 single family residential lot	9/30	Hartwood
Colonial Forge, Sec. 5	1 single family residential lot	9/30	Hartwood
<b>TOTAL</b>	<b>98 single family residential lot grading plans</b>		





## Rappahannock Regional Landfill

September 2014 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of 2 - 5	7380
Week of 8	4460
Week of 15	8700
Week of 22	11,000
Week of 29 -30	4040
<b>TOTAL</b>	<b>35,580</b>

**Work is backed by scale tickets.  
Total includes signage pickup.**





### Chief's Highlights:

- *Emergency calls down 4.3% from August 2014.*
- *Calendar Year 2014 YTD – increase of 3.3% in emergency call volume over 2013.*
- *Patient destination shifted slightly – 51% to Mary Washington and 48% to Stafford Hospital.*
- *Countywide volunteer fire staffing increased by 9%. However, Company 1 staffing dropped by 7% and Company 2 staffing dropped by 16%.*
- *Countywide volunteer EMS staffing decreased by 4%. However, EMS Station 9 increased by 11%.*

### Summary Incident Statistics

	September 2014	Jan - Sep 2014	Jan - Sep 2013	Jan - Sep 2012	Jan - Sep 2011	Jan - Sep 2010
Emergency calls	1080	9923	9609	9554	9209	9354
Responses in excess of eight minutes	411	3592	2923	2973	2762	3232
Percentage of responses under eight minutes	62%	64%	70%	69%	70%	65%

Non-Emergency Activity	September 2014	Jan – Sep 2014
Training Hours	2,305	19,956
Pre-Plans of Business / Buildings	20	200
Public Education Hours / Students	36 Hours 287 Students	256 Hours 2625 Students
Community Outreach Sessions	24	669
Special Project Hours	540	3,178



Incident by Nature						
	September 2014	Jan - Sep 2014	Jan - Sep 2013	Jan - Sep 2012	Jan - Sep 2011	Jan - Sep 2010
Emergency Medical Calls	697	6912	6727	6936	6411	6321
Fire Calls	204	1789	1712	1850	1889	1784
Vehicle Accident Calls	177	1385	1460	1532	1453	1553
Technical Rescue Calls	2	59	66	68	73	60

Emergency Medical Services Summary						
	September 2014	Jan - Sep 2014	Jan - Sep 2013	Jan - Sep 2012	Jan - Sep 2011	Jan - Sep 2010
Patients Dead at Scene	5	67	62	52	51	47
Patient Refusals Obtained	116	1346	1347	2313	1970	1101
Transferred to another Unit/POV	1	6	4	11	9	21
Transports Provided	637	5880	5755	5887	5456	5336
Total Encounters	759	7299	7168	8263	7486	6505
Patients Transported	84%	81%	80%	71%	73%	82%
Destination MWH	51%	54%	55%	52%	49%	54%
Destination Stafford	48%	45%	44%	46%	49%	43%
Other Destination	2%	1%	2%	2%	2%	3%

Fire Marshal Activity						
	September 2014	Jan - Sep 2014	Jan - Sep 2013	Jan - Sep 2012	Jan - Sep 2011	Jan - Sep 2010
Fire Marshal Office Responses	23	186	199	288	334	* 104
Inspections	244	2985	3026	2510	2737	1073
Plan Reviews	27	268	349	539	325	268
Fire Investigations	6	43	74	59	62	42



### Response Times of Less Than Eight Minutes by First Due

	September 2014	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan – Sep 2011	Jan – Sep 2010
Zone 1: Falmouth	67%	70%	72%	75%	75%	72%
Zone 2: Stafford	70%	80%	81%	80%	80%	79%
Zone 3: Widewater	7%	18%	23%	39%	48%	52%
Zone 4: Mountainview	52%	70%	69%	65%	59%	66%
Zone 5: Brooke	35%	42%	45%	62%	50%	50%
Zone 6: Hartwood	39%	47%	46%	61%	48%	51%
Zone 7: White Oak	57%	53%	49%	57%	54%	56%
Zone 8: Rockhill	25%	31%	29%	26%	27%	33%
Zone 9 Aquia:	62%	71%	75%	80%	71%	75%
Zone 10: Potomac Hills	61%	77%	82%	86%	80%	80%
Zone 12: Berea	73%	70%	70%	73%	69%	68%
Zone 14: North Stafford	74%	74%	75%	75%	68%	73%

### Volunteer Staffing By Station (FIRE)

	September 2014	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan – Sep 2011	Jan – Sep 2010
Zone 1: Falmouth	87%	93%	98%	100%	99%	99%
Zone 2: Stafford	86%	71%	87%	74%	91%	93%
Zone 3: Widewater	11%	13%	14%	16%	16%	40%
Zone 4: Mountainview	0%	2%	2%	14%	50%	27%
Zone 5: Brooke	0%	7%	8%	11%	15%	16%
Zone 6: Hartwood	39%	39%	46%	65%	76%	50%
Zone 7: White Oak	4%	19%	17%	42%	17%	20%
Zone 8: Rockhill	59%	58%	25%	25%	25%	14%
Zone 10: Potomac Hills	7%	19%	27%	30%	63%	38%



## Fire and Rescue Department

**Volunteer Staffing By Station (EMS)**

	September 2014	Jan – Sep 2014	Jan – Sep 2013	Jan – Sep 2012	Jan – Sep 2011	Jan – Sep 2010
Zone 1: Falmouth	3%	2%	3%	3%	6%	19%
Zone 2: Stafford	6%	16%	35%	25%	36%	64%
Zone 3: Widewater	0%	3%	2%	4%	24%	35%
Zone 4: Mountainview	13%	14%	14%	5%	4%	4%
Zone 5: Brooke	2%	6%	1%	1%	1%	5%
Zone 6: Hartwood	0%	100%	2%	3%	17%	9%
Zone 7: White Oak	3%	5%	3%	4%	10%	15%
Zone 8: Rockhill	30%	6%	55%	28%	29%	27%
Zone 9 Aquia:	24%	29%	29%	30%	28%	44%
Zone 10: Potomac Hills	1%	3%	1%	3%	12%	14%
Zone 12: Berea	14%	14%	16%	N/A	N/A	N/A







This report summarizes the activities for 5 years of the Stafford Sheriff's Office from September 2010 through September 2014. The charts compare data year-to-date from January through September of each year. Below are highlights. The average reflects comparison of 2010 through 2014.

### *Crime Distribution*

Crime	2014	2013	2012	2011	2010	Average
Property Crime	49.1%	53.3%	55.6%	53.8%	55.6%	53.5%
Narcotics Violations	17.8%	19.6%	20.6%	19.9%	19.6%	19.5%
Fraud Crimes	26.0%	20.6%	17.1%	18.3%	16.6%	19.7%
Crimes Against Persons	7.0%	6.5%	6.7%	7.9%	8.2%	7.3%

The above is a summary for all the crimes reported, YTD

### *Major Crimes Summary*

Crime	2014	2013	2012	2011	2010	Average
All Reported Crimes	9,431	8,969	8,836	7,754	8,198	8637.6
Major Crimes	3,558	3,157	3,283	2,771	2,884	3130.6
% of All Reported Crimes That are Major Crimes	37.7%	35.2%	37.2%	35.7%	35.2%	36.2%

### *Crimes Against Persons*

Crime	2014	2013	2012	2011	2010	Average
Kidnapping/Abduction	18	19	22	18	25	20.4
Robbery	25	24	27	23	41	28.0
Homicide	1	4	3	2	1	2.2
Rape	19	23	19	26	33	24.0
Aggravated Assault	114	76	92	87	91	92.0

### *Crimes Against Property*

Crime	2014	2013	2012	2011	2010	Average
Motor Vehicle Theft	60	63	85	86	94	77.6
Burglary	137	137	177	142	149	148.4
Larceny	1,551	1,484	1,563	1,264	1,361	1444.6
Fraud/Financial	926	650	561	508	479	624.8





This report summarizes the activities for 5 years of the Stafford Sheriff's Office from September 2010 through September 2014. The charts compare data year-to-date from January through September of each year. Below are highlights. The average reflects comparison of 2010 through 2014.

### Areas of notable changes:

- Fraud and Financial crimes continue to be reported at a steady pace in Stafford County. There was a slight decrease of 23% from July to August and then a slight decrease of 16% from August to September. However, it is still believed these are small breaks in the long-standing pattern as there is still an overall approximate 43% increase year-to-date, from 2013 to 2014. The increase can be directly attributed to an increase in reporting on:
  - Theft and subsequent use of credit card numbers and banking accounts by unknown electronic means.
  - Theft and subsequent use of physical credit cards (thefts of wallets, purses, gym bags, etc.)
  - Assorted scam activities.
- There has been a sharp increase in the theft of catalytic converters regionally. Prince William and Spotsylvania have reported a number of catalytic converter thefts in the past month. Throughout September, Stafford took reports for the thefts of at least 16 catalytic converters, all of which were stolen from vehicles at auto shops, dealerships and other businesses. Information-sharing continues among agencies in efforts to determine if the regional incidents are being perpetrated by the same suspect(s).





This report summarizes the activities for 5 years of the Stafford Sheriff's Office from September 2010 through September 2014. The charts compare data year-to-date from January through September of each year. Below are highlights. The average reflects comparison of 2010 through 2014.

### *Misc*

Activity	2014	2013	2012	2011	2010	Average
Crime Rate per 100 Residents	4.01	3.69	3.96	3.43	3.54	3.7
Concealed Weapons Permits and Federal Licenses	1,665	2,305	1,598	1,020	941	1505.8
Criminal Arrest	3,500	4,659	4,788	5,111	5,945	4800.6
DUI Arrests	321	366	360	330	408	357.0
Citations	7,395	8,186	6,516	8,663	10,796	8311.2
Deputies Assaulted	20	14	19	21	26	20.0
Calls for Service	53,930	58,147	52,959	48,805	53,657	53499.6

### *Animal Control*

Activity	2014	2013	2012	2011	2010	Average
Dogs Picked Up	498	469	545	515	467	498.8
Dogs Turned In	298	357	455	389	431	386.0
Dog Adoptions	202	230	249	211	257	229.8
Cats Turned In	525	734	920	955	788	784.4
Cat Adoptions	186	183	185	183	210	189.4
Dogs Euthanized	177	200	202	231	267	215.4
Cats Euthanized	367	518	631	603	533	530.4

### *Courts*

Activity	2014	2013	2012	2011	2010	Average
Evictions	658	501	586	733	615	618.6
Out-of-State Prisoner Extraditions	76	60	74	62	70	68.4

### *Communications*

Activity	2014	2013	2012	2011	2010	Average
ECC Call Volume	221,153	223,146	231,673	229,454	255,160	232117.2
Total Law Enforcement CAD Incidents Processed	110,668	112,947	111,758	108,662	115,333	111873.6
Total Fire and Rescue CAD Incidents Processed	14,338	15,302	18,897	18,172	15,480	16437.8
ECC Auxiliary/Support CAD Events - Utility	1,735	1,694	1,571	1,633	1,595	1645.6
ECC Auxiliary/Support CAD Events - Animal Control	2,465	2,345	2,115	1,692	1,735	2070.4
ECC Auxiliary/Support CAD Events - Control Burns	3,587	4,035	4,289	3,989	3,539	3887.8



September 2014			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	357	9	2.5%
General Government Non Public Safety	332	18	5.4%
General Government Total	689	27	3.9%
Utilities	139	2	1.4%
Capital Projects Fund	3	0	0.0%
Total	831	29	3.5%

Turnover Rate					
	2014	2013		2014	2013
January	1.6%	0.1%	July	1.2%	0.7%
February	0.6%	0.4%	August	1.5%	0.4%
March	0.9%	0.5%	September	0.6%	0.7%
April	0.2%	1.0%	October		0.6%
May	0.1%	0.9%	November		0.5%
June	0.5%	0.5%	December		0.7%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.



## Human Services

	SEPTEMBER 2014	SEPTEMBER 2013	SEPTEMBER 2012	SEPTEMBER 2011	SEPTEMBER 2010	Average
Number of Child Protective Services (CPS) Complaints Investigated	69	32	34	40	38	43
Number of Children in Foster Care	45	50	45	45	56	48
Number of Children Receiving Child Day Care Assistance	385	340	325	322	310	336
Private Day School Placements	52	34	29	13	22	30
Public Day School Placements	24	11	15	12	5	13
Residential Placements Excluding Foster Care Children	13	18	16	22	10	16
Residential Placements Total	16	19	24	28	15	20
Number of Families Served by Family Assessment and Planning Team	12	11	10	19	20	14
Number of Active/Ongoing Public Assistance	9,879	9,863	9,747	9,099	8,354	9,388
Number of New Applications for Public Assistance	778	750	723	745	663	732
Number of Food Stamp Households Served	3,829	4,080	3,917	3,590	3,193	3,722
Value of Food Stamp Benefits Issued	\$1,180,418	\$1,318,906	\$1,295,765	\$1,198,163	\$1,116,180	\$1,221,886





The September Utilities Operations Report follows:

1. Both water treatment facilities and both wastewater treatment facilities met all permit limits and Health Department requirements for the month.
2. Currently, the Abel Lake Reservoir is 26 inches below full, and the Smith Lake Reservoir is 26 inches below full. Average water sales for September totaled 8.74 million gallons per day (mgd) – an 8% increase over sales in September 2013. During the same period, the number of active accounts increased by 2.7% to 34,248.
3. Remaining Water and Wastewater Treatment Capacity:

➤ Smith Lake WTF:	4,897 EDUs
➤ Abel Lake WTF:	<u>826</u> EDUs
	5,723 EDUs
➤ Aquia WWTF:	12,639 EDUs
➤ Little Falls Run WWTF:	<u>12,452</u> EDUs
	25,091 EDUs



PROJECT	Lake Mooney Water Treatment Facility
Description	Design and construction of a 10 million gallons per day (mgd) water treatment facility utilizing membranes expandable to 25 mgd with incremental addition of more membranes and membrane infrastructure
Project Budget Amount	\$26M
Current Projected Completion Date of Project	October/November 2014
Recent Activity	Most unit process work is complete. Equipment and functional testing is underway. Site work is nearly complete. Water treatment membrane modules installed week of September 8, 2014. Performance testing began the week of October 6, 2014.



*Aerial Photo Looking South*



PROJECT	Lake Mooney Reservoir
Description	New dam to create a 521-acre, 5.54 billion gallon reservoir. Involves placement of approximately 900,000 cubic yards of select material and construction of a concrete emergency spillway and a pump station to provide water to the new water treatment facility.
Project Budget Amount	\$47M
Current Projected Completion Date of Project	Substantial completion for dam was met January 2014; impoundment to be complete spring 2015.
Recent Activity	<b>Dam:</b> Work is complete. Some small warranty items underway. Conditional Impoundment Permit Acquired and expected in October 2014. Filling is underway with 1.2 billion gallons filled of the 5.5 billion gallons capacity. <b>Rocky Run Road:</b> Construction for roadway termini is complete.



*Lake Mooney Dam*



PROJECT	Celebrate Virginia Water Tank
Description	Construction of a one million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Current Projected Completion Date of Project	<b>Spring 2016. This is change from last month's date of 2015. Change is due to delay in plan designs.</b>
Recent Activity	Exclusive easement acquired. Plans in for final review by Planning and Zoning. Construction bids to be advertised this fall/winter. Construction expected to start in the spring with a duration of approximately 12 months.
PROJECT	Route 1 North Sewer Line
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek PS at Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	December 2014
Current Projected Completion Date of Project	December 2015
Recent Activity	Environmental survey work is complete and under review. A Joint Permit Application is pending from the Corps of Engineers. A mitigation credit letter has been received from the Corps of Engineers. Easements need to be acquired for three remaining properties on the revised alignment. Revised sewer modeling has been completed which verified the size of the sewer pipe.





PROJECT	AUSTIN RUN SANITARY SEWER & PUMP STATION REPLACEMENT
Description	The existing pump station is near capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state of the art screw pump system with all the appropriate piping to position the pump station adjacent to Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the county a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Current Projected Completion Date of Project	Fall 2015
Recent Activity	The pump station concrete work has been complete with the exceptions of the top piers and deck. The generator pad is currently under construction. The concrete work should be complete at the end of October. The equipment installation precedes the concrete work. The project is currently eight months ahead of schedule and \$1.4 million under budget, and \$35k under contract amount. The contractor has installed approximately 500 linear feet of 42" sewer line along the creek crossing.



*Pump station*



*Piping to headworks*





PROJECT	Claiborne Run Sewer Pump Station Generator Replacement
Description	Project removes the existing generator and replaces with two 550 kW generators, a fuel polishing system, and fuel storage tanks in preparation for future station upgrades.
Project Budget Amount	\$1.125M
Current Projected Completion Date of Project	The project has been successfully bid and Notice to Proceed was issued on September 2, 2014. Estimated date of completion is March 31, 2015
Recent Activity	Contractor is currently procuring materials and preparing submittals of shop drawings and other details required prior to mobilization of their crews.



*Existing Claiborne Run Sewer Pump Station, October 1, 2014*



STAFFORD COUNTY DEPARTMENT OF UTILITIES  
UTILITIES ENTERPRISE FUND

September 2014

**Operations Highlights:**

- Active accounts – up 2.6% from 33,375 last year to 34,248 this year
- Availabilities:
  - Water:
    - 160.5 EDUs YTD – down 25% from September 2013
    - Budgeted 700 EDUs
    - \$1,102,113 YTD – down 25% from September 2013
    - Budgeted \$4,830,000 in revenue
  - Sewer:
    - 142.5 EDUs YTD – down 31% from September 2013
    - Budgeted 665 EDUs
    - \$496,750 YTD – down 30% from September 2013
    - Budgeted \$2,327,500 in revenue
- Water Treatment and Sales:
  - Total Volume Treated YTD – 0.964 billion gallons
  - Treatment Cost per 1,000 gallons YTD - \$1.20 (budgeted \$1.50)
  - Water Sold YTD – 818 million gallons - up 7.5% from September 2013
- Wastewater Treatment:
  - Total Volume Treated YTD – 0.689 billion gallons
  - Treatment Cost per 1,000 gallons YTD - \$1.51 (budgeted \$1.74)



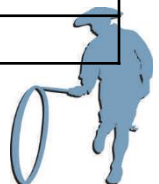
## Public Information Office Newspaper Coverage

DATE	PUBLICATION	HEADLINE
9/1/14	FLS	Quantico Center Growing
9/1/14	FLS	Cornbread & Caviar to Open Soon in Stafford
9/1/14	Stafford Sun	Marine Corps Builds into Stafford County in 1942
9/2/14	FLS	Stafford Board of Supervisors Defers Vote on Proffers
9/2/14	FLS	Traffic to Shift at North Stafford Commuter Lot
9/2/14	FLS	Leasing Efforts for Restaurants Coming to Rt. 17
9/2/14	PotomacLocal.com	Stafford County Parents Greeted By New Security System at Schools
9/2/14	PotomacLocal.com	Stafford Spending \$101,340 on Modems For Waste Water Pump Stations
9/3/14	Stafford Sun	VDOT Updates Stafford Supervisors on Construction Projects
9/3/14	Stafford Sun	Changes Coming to Staffordboro Boulevard Park and Ride Lot
9/4/14	FLS	Development Concerns Austin Ridge Restaurants
9/4/14	FLS	New Residential Dump Fees Eyed at Regional Landfill
9/4/14	PotomacLocal.com	It's Transition Time at North Stafford Commuter Lot – Starting Monday
9/4/14	PotomacLocal.com	Anne Kadis Wins Stafford County 350 <sup>th</sup> Art Competition
9/4/14	FLS	Landfill Board Faces Challenge to Solve Money Woes
9/4/14	FLS	VDOT Pushes Back Staffordboro Lot Expansion
9/6/14	PotomacLocal.com	Stafford Opens Citizens Academy Registration
9/8/14	FLS	River Road to Close for Tree Clearing
9/9/14	FLS	Stafford Sees 'Good Numbers' in Report
9/10/14	FLS	Panel Holds Off on Austin Ridge Rezoning
9/10/14	FLS	Brooke Point Library One Step Closer to '21 <sup>st</sup> -Century Learning Space
9/10/14	PotomacLocal.com	Yankees Back in Falmouth This Weekend
9/10/14	PotomacLocal.com	Officials Move Forward with Garrisonville Road Widening
9/11/14	Stafford Sun	The Yankees Are Coming
9/11/14	Stafford Sun	Airport Authority Looks at Playground Plan
9/15/14	FLS	Stafford Steps Up School Security



## Public Information Office Newspaper Coverage

DATE	PUBLICATION	HEADLINE
9/13/14	FLS	Milestones: Players in Stitches as Chichester Park Opens
9/13/14	FLS	Lot Near Crow's Nest Natural Area Preserve Remain Divisive
9/14/14	FLS	Getting There: Changes Are Afoot for Ferry Road Area
9/15/14	PotomacLocal.com	Newton and Thomas to Perform at Celebration Stage
9/15/14	FLS	Interchange Project Key to Congestion Relief, Growth
9/15/14	FLS	Stafford Honors Deputy Mooney
9/16/14	FLS	Stafford Board Removes Crow's Nest Hearing
9/16/14	FLS	Stafford Supervisors Reject Oakenwold
9/16/14	Stafford Sun	Oakenwold Rezoning Denied by Stafford Supervisors
9/17/14	FLS	VDOT Reduces Cost of Route 630 Interchange Project
9/17/14	Stafford Sun	Yankees, Confederates Descend on Falmouth
9/18/14	FLS	Costs Cut to Keep Stafford's Route 630 Project on Track
9/18/14	FLS	Stafford Dog Owners Warned About Pipes
9/18/14	FLS	Stafford Approves New Medical Office
9/22/14	FLS	Fallen Marine's Escort Is Today
9/22/14	Stafford Sun	Company 2 to Host Golf Tournament
9/22/14	PotomacLocal.com	Stafford County Fire and Rescue Dept. Teams with Operation Warm to Provide Winter Coats to Children
9/24/14	FLS	Board Permits Crucible Range
9/24/14	FLS	Stafford Schools Fund Five Teaching Positions
9/25/14	Stafford Sun	Group Considers Next Move for Oakenwold
9/25/14	FLS	Interchange Projects Here Lose Funding
9/26/14	FLS	Treasurer's Office Wins Technology Award



The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.



September 2014 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of Phone Calls Presented	2397
Total Number of Phone Calls Handled	2199
Calls Handled Ratio 311 Call Center	92%
Live Help Chats*	106
Citizen Tracker Requests Handled via County Website/Mobile App.	10 (1 mobile 9 website)
Citizens Assisted at the Administration Center Desk in Lobby	1348
Total Number of Visitors to Administration Center	3636
Citizens Assisted at the Judicial Center Desk in the Courthouse	1187
Total Number of Volunteer Hours**	1119

\* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **106** Live Help requests, **87** were live chats in which the user and staff member exchanged information through instant messaging, and **19** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

\*\* This fiscal year this equates to a savings of **\$98,826** in full-time staff costs (with benefits), and a savings of **\$79,060** without benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) and (\$20.80 without benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.





## Information Technology

### Top 20 Most Visited Pages

This report summarizes the website, geographic information system map requests, scanning and project and help desk work orders performed by the IT Department. On this page, website statistics are detailed.

#### How are people looking at our website?

Via Desktop Computer	73%
Via Smartphone	16%
Via Tablet	9%
Unknown	2%

**3 min 58 sec** average visit duration  
**3,251** total searches  
**18,002** total downloads  
**4.4** actions per visit

Page Title	Pageviews
Home Page	39161
Bill Payment	10532
Human Resources	7621
NeoGov	6796
GIS	3738
Real Estate	3635
Utilities	3006
Circuit Court	1757
Board of Supervisors	1743
Social Services	1514
Treasurer	1490
Water & Sewer	1422
Personal Property Tax	1239
Public Works	984
Animal Control	910
Applications/Permits	873
Look Up Taxes Paid	832
Reassessment Information	790
Commissioner of the Revenue	781

**Website Visits for September 2014** – This graph details the amount of visits per day to our website.





The IT Department is responsible for county-wide document management through the OnBase database. Staff scan in documents to make documents available online and to save space by storing documents digitally.

## Project and Help Desk Work Orders Worked On In September 2014

Animal Control	1	0.19%
Board of Supervisors	5	0.97%
Public Works	62	11.99%
Circuit Court	3	0.58%
Commissioner of the Revenue	33	6.38%
Commonwealth's Attorney	20	3.87%
Cooperative Extension	1	0.19%
County Administration	22	4.26%
County Attorney	8	1.55%
Economic Development	11	2.13%
Finance/Budget/Purchasing	39	7.54%
Fire & Rescue	20	3.87%
Courts	4	0.77%
Human Resources	9	1.74%
Information Technology	23	4.45%
Regional Landfill	6	1.16%
Planning and Zoning	31	6.00%
Parks & Rec - Community Facilities	65	12.57%
Recycling	11	2.13%
Schools	6	1.16%
Sheriff	45	8.70%
Social Services	17	3.29%
Treasurer	14	2.71%
Utilites	58	11.22%
Voter Registration	3	0.58%
<b>Totals</b>	<b>517</b>	<b>100%</b>

Documents Scanned	
Circuit Court	3
Commonwealth's Attorney	135
Planning	545
Public Works	1365
Purchasing	29
Sheriff	643
Utilities	1431

The IT Department prints maps for internal use and also for citizens.

GIS Map Requests	
Internal/External Map Request	69
Walk-Ins	18
Map Sales	6

